

# MINUTES OF BCOS TRUSTEES MEETING AUGUST 4TH 2019

Blaxhall Village Hall 4pm

Attendance: Rosy Thornton  
Mark Oakley  
Rod West  
Andrew Derrick  
Eve Rossor (minutes)

## Land Issues:

Quotes received from 3 solicitors. Pulham's were the cheapest, and the Trustees are happy with his approach and work. Possible conflict was raised by Mr Pulham, but he felt that it was not an issue as he would be representing the Trust. Trustees agreed to ask him to proceed.

ACTION: Eve to notify Mr Pulham and arrange for a meeting between him and Rosy and Eve, with relevant paperwork (Trust deeds and relevant letters).

Eve to check what Ray Herring's matched funding offer was, and to contact the PC about it

Need to communicate with the Parish Council(PC) checking that it still supports the agreement of the last joint meeting that the PC would act as a backstop if BCOS folded. Need agreement in writing.

Rod's studies of birds and flora will be completed by November, giving an indication of what needs to be done, and potential costs.

Asbestos- survey completed by East Coast Insulations and a report received and read by the Trustees. The firm's algorithm for assessing risk indicates that there is a medium risk and a programme of removal or encapsulation should take place, with regular inspections to ensure no further deterioration. Agreed to get a quote for the removal of the asbestos from the firm. The Trustees confirmed that the Trust would still proceed with the land transfer subject to reviewing the quotations for asbestos removal.

To manage the risk of possible future access to the land by the public, the Trust will need to ask contractors to make the roofless structures safe after the asbestos removal, and ensure that it can get Public Liability Insurance for the land.

If the cost of asbestos removal and Public Liability Insurance is prohibitive, the Trustees may wish to reconsider accepting the gift.

ACTION: Eve to contact East Coast Insulations for a quote

## Public liability insurance

Need to look into extent and costs

ACTION: Eve to check with PC clerk Jo as to what the PC does for the Great Common

Eve to discuss with NFU about potential insurance

## Treasurer role:

Mike Livesey to be approached by Andrew to ask whether he would take the role of treasurer, and arrange an informal meeting for Mark to hand over.

The change of signatories has yet to be completed with the COOP bank. Mark to visit the Lewisham branch to progress the process.

Agreed that signatories should be - Hon Treasurer

Eve Rossor

Rosy Thornton

Andrew Derrick

There was a discussion as to whether the Trust needs an individual to work with supporters, including keeping a list and managing annual contributions, and work on increasing the local awareness of the Trust and engaging individuals in its development.

Also potential role for fund raiser and Trust development.

AOB

Litter pick: Plan for weekend 18/19/20 October. Liaise with the PC  
ACTION: Eve to liaise with Norse and email Jo at the PC

Update for PC: land- check agreement and detail progress  
Litter pick dates- link with hedge cutting dates  
Matched funding  
PC nominated Trustees- Shane yet to attend

Newsletter: Rod to produce

Date of next meeting: Saturday October 19th 2019 at 4pm Village Hall