

The Blaxhall Commons & Open Spaces Charitable Trust

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Blaxhall Commons and Open Spaces Charitable Trustees meeting 14.01.17

Present: Nigel Suckling
Mark Oakley
Jeff Hume
Eve Rossor

Apologies: Steve Smedley

1. Trustees:

Steve has indicated that he wishes to resign from his role as a trustee but remain a friend of the charity. The trustees recognised the considerable work carried out by Steve setting up the charity, and the need to be forwarded the data on the charity and ongoing bids etc held by Steve. A formal letter of resignation and a letter to the bank also to that effect are needed. The numbers needed for the meeting to be quorate to be checked by Nigel. Nigel's term of office finishes in November- he is a signatory for the bank and has managed the accounts.

Action- Eve to contact Steve for resignation letter.

Nigel to check regulations we have to follow

Advertise vacancy- in parish newsletter, PC website, noticeboard and Trust website.

Jeff to draft a piece about the vacancy and who to contact if interested

2. Environmental Survey:

Need to get this underway with invoice before April 1.

Mark to

A) get SWT briefing from Jeff

B) contact Ben to clarify that a management plan would be the phase after the environmental survey, and that the environmental assessment should proceed forthwith.

C) Brief landowners about the survey - Mr Prevost, Mr Pugh and the Parish Council (survey includes the playing field and pit)

3. Planning application for building on School Hill



Mr Pugh has made a formal approach to the PC chairman about his intention to apply for planning permission to build houses on School Hill. It was agreed that the Trust would need to have a view on the proposal and that villagers' opinions should be sought. It was suggested that the Trustees should ask the PC whether it is intending to canvas the village's opinions prior to the application being put in, and suggest that we could join together in formulating the wording and offer to facilitate the collection of opinions as it was felt that the trust could achieve a level of response.

Action - Jeff to discuss with Graham Bowles

4. Finance:

All bills paid. £2201 in the bank and £17 petty cash.

No need to make an annual return to the Charity commission as not registered with them as do not reach the income threshold.

5. Actions from previous meeting

Successful Open meeting.

Membership application form being distributed in Ebb and Flow later this month

Village Design Statement- short summary to be sent (Eve)

6. Next Meeting

Saturday April 1 3.30 at Eve's